# EXPO NAVAL 2026

XIV INTERNATIONAL EXHIBITION AND CONGRESS
FOR THE LATIN AMERICA NAVAL INDUSTRY

**DECEMBER 1-3, 2026**

**ESPACIO RIESCO**
AV. EL SALTO 5000, HUECHURABA




## EXHIBITORS' MEETING 2026

ORGANIZED BY

SUPPORTED BY

WWW.EXPONAVAL.CL

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# TOPICS

1. DATES AND SCHEDULES
2. SETUP AND DISMANTLING
3. GOODS ENTRY AND EXIT CONTROL
4. STAND AND AREA SPECIFICATIONS
5. BASE ELECTRICAL SUPPLY
6. PROJECT APPROVAL
7. SECURITY
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9. EXHIBITOR SERVICES
10. ADDITIONAL SERVICES DEADLINES
11. EXHIBITOR AND SETUP STAFF ACCREDITATION
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16. FINAL REMINDERS
17. DEADLINES
18. OPERATIONS TEAM
19. COMMERCIAL CONTACTS

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# ASSEMBLY DATES AND TIMES

**FAIR DAYS: DECEMBER 1-3 2026**

| | |
|---|---|
| **EXHIBITOR PROJECT SETUP:** | **FROM NOVEMBER 28TH TO 30TH, STARTING AT 2:00 PM ON THE 28TH UNTIL 6:00 PM ON THE 30TH, CONTINUOUS HOURS** |
| **MODULAR BOOTH ASSEMBLY:** | **NOVEMBER 30TH FROM 09:00 TO 18:00 HRS.** |

**IMPORTANT:**

**For night mounting,**

**The production company must ensure that the work team is changed; 24-hour or continuous work is not allowed.**

**Avoid fines**

**FORBIDDEN**

- **Use of non-certified scaffolding**
- **Intervene in the organization's electrical panels**
- **Use of electrical panels and materials without SEC certification**
- **Hanging structures from the pavilion infrastructure on one's own account**
- **Painting, welding, and using cutting machinery inside the pavilion. Everything must come pre-assembled.**
- **Do not use aisles for storing materials; these must be kept clear in case of evacuation**
- **The side and rear finishes of each project must consider cladding in all their faces**

**TECHNICAL VISITS**

**They will coordinate in advance with Marcelo Olivares (molivares@fisa.cl) according to the availability of the venue**

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# ASSEMBLY PERIOD

## EXHIBITING PROJECTS: PLEASE CONSIDER THE FOLLOWING INFORMATION

- CONSTRUCTION ONLY WITH PROJECT APPROVAL
- PRODUCTION RIGHT AND SECURITY DEPOSIT
- RESPECT FISA'S INTERNAL REGULATIONS AND COMPLY WITH CURRENT REGULATIONS OF THE AUTHORITY INSPECTORATE (SEREMI, SEC AND LABOR INSPECTION)
- RESPECT SETUP, FAIR AND DISMANTLING TIMES
- MANDATORY USE OF PPE DURING ASSEMBLY AND DISASSEMBLY
- ALL WORK INVOLVING THE DETACHMENT OF SPLINTERS IS STRICTLY PROHIBITED AND SUSPENDED DUST

**NOTE: CLEANING**

During assembly, perimeter cleaning is performed.
At the fair, cleaning only covers common areas; it does not include internal cleaning of stands or special projects.
Each production agency must have its own container for waste during assembly and Dismantling. The organization does not remove debris generated by exhibitors; they must do so. They must remove them themselves at both stages (they cannot remain inside the premises).
Failure to comply will allow the collection of the guarantee bond.

**PROHIBITED:**

Leaving boxes, trash and construction material behind the paneling.

These spaces are intended to be technical corridors, therefore they must be clear

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# DISASSEMBLY DATES AND TIMES

| | |
|---|---|
| HAND WITHDRAWAL AT THE END OF THE FAIR: | December 3rd, from 4:00 PM to 8:00 PM. |
| SPECIAL PROJECTS: | December 3rd from 4:00 PM to 8:00 PM and December 4th from 8:00 AM to 8:00 PM. |

**NOTE:**

**MODULAR BOOTHS MUST REMOVE ALL THEIR PRODUCTS AND/OR GRAPHICS ONCE THE EVENT IS OVER, DECEMBER 3RD FROM 4:00 PM TO 8:00 PM.**

**EACH EXHIBITOR OR PRODUCER MUST REMOVE THEIR WASTE**

**DISASSEMBLY AND LEAVE THE STAND OR AREA IN PERFECT CONDITION AND CLEANING**

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# EXHIBITOR INFORMATION TO THE ORGANIZATION

• In order to optimize assembly days and times, we ask all exhibitors with **special projects** to inform the organization who will be the Production Company or Agency in charge of the development of their stand.

• The required data is:

Name of the agency or production company

Name of the project executive from the agency

Contact email

Contact phone number

**DEADLINE FOR SUBMITTING THIS INFORMATION: FRIDAY, NOVEMBER 6**

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# PRODUCER INFORMATION
# SPECIAL PROJECTS

**Production companies undertaking a special project at Exponaval 2026 should consider the following:**

- Submit all required documentation
- EXPO NAVAL 2026 will have a 2.5-day assembly period, from November 28 at 2:00 p.m. to November 30 at 6:00 p.m., considering night sessions only on November 28 and 29, at no additional cost; **they have 53 consecutive hours to complete the project**
- Have a boot folder during assembly and disassembly
- Have a permanent risk prevention professional for those tasks that are consider risky (maneuvers at heights above 1.8m, 2-story structures) during assembly and disassembly.

- Nighttime setup will be free only for Expo Naval 2026
- They must work in shifts; no team can work more than 12 hours straight.
- We recommend considering:

  Modular and quick-to-assemble solutions.

  Pre-made items ready for installation.

  Minimize on-site production and finishing work, such as painting, cutting, or modifications.

**November 28** | 2:00 PM–8:00 PM + night work
**November 29** | 09:00–20:00 + night work
**November 30** | 09:00–18:00

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# CONTROL OF GOODS ENTRY AND EXIT

ALL EXHIBITORS AND PRODUCERS MUST COMPLETE THE GOODS ENTRY AND

EXIT GUIDE, IDENTIFYING THE PRODUCTS, EQUIPMENT, FURNITURE, ETC. THAT WILL BE PART OF THE EXHIBITION.

THIS GUIDE MUST BE PRESENTED AT THE ENTRANCE TO THE EXHIBITION HALLS

THE ASSEMBLY PERIOD, WHICH WILL BE CONTROLLED BY THE STAFF OF SECURITY.

THE SAME GUIDE WILL SERVE AS A BACKUP FOR REMOVING ALL THE PARTS DURING DISASSEMBLY ELEMENTS DECLARED AT THE BEGINNING.



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# BASIC BOOTH DESCRIPTION




Reference image. Booth 9m2 (3x3 mt.)

## INCLUDES

- Booth developed with aluminum profiles and white paneling.
- Consider general LED lighting. (1 bulb)
- Banner (Exhibitor Name and Booth number
- Base Energy 70 Watts per m2
- Floor covering
- 1 table
- 2 chairs
- 1 wastepaper basket
- Plug - 1 Unit



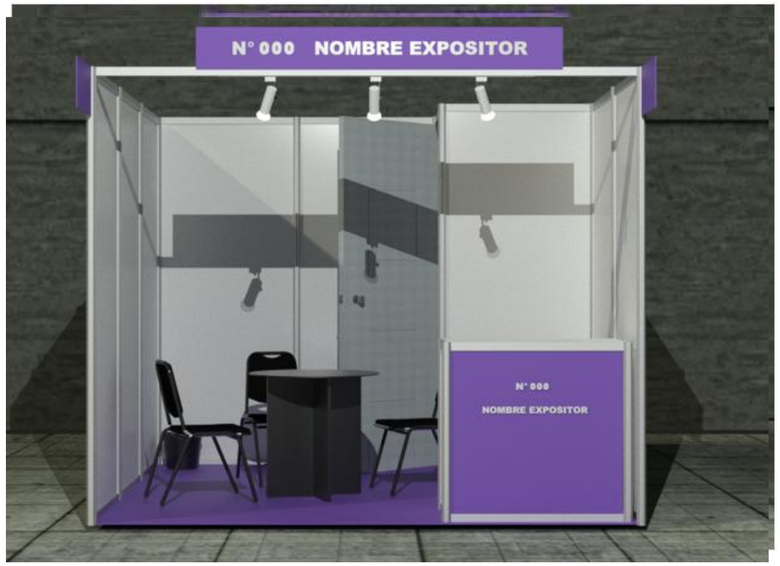
**IMPORTANT:**

- Indicate whether your stand will be modular or a special project
- If it is modulated, provide the name of the valance
- Side panels can only be removed from corner stands, upon prior request to the organizers.

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# DESCRIPTION OF EQUIPPED BOOTH




Reference image. Booth 9m2 (3x3 mt.)

**INCLUDES**

- Booth developed with aluminum profiles and white paneling.
- Consider general LED lighting. 1 spotlight • Banner (Exhibitor name and booth number)
- Furniture: 1 table, 3 chairs, 1 wastebasket
- 1 counter
- 1 lockable 1x1 storage compartment
- Graphics installed on the back panel
- Base power 70 Watts per m2
- Power outlet - 1 unit
- Floor covering

**IMPORTANT:**

- Indicate whether your stand will be modular or a special project.
- If modular, provide the name of the valance.
- Side panels can only be removed from corner stands, upon prior request to the organizers.

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# DESCRIPTION OF NET INTERIOR AREA

## From 36 M2, only for special projects




Reference image

**INCLUDES**

- Base energy 70 Watts per m2, delivered at a point

**IMPORTANT:**

- The Net Interior Area does not include modularity or equipment
- The corresponding energy, based on the square meters, is delivered at one point. This is the responsibility of the exhibitor producer the distribution within its area.

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# ADDITIONAL ENERGY DELIVERY

## BASE ENERGY: 70 W/m² – INDOOR STAND

### HOW IS THE ADDITIONAL ENERGY DELIVERED?

| | |
|---|---|
|  | SAMPLING DELIVERY<br>FLYING FEMALE<br>HOME DELIVERY UNTIL<br>3.5KW or 16A |
|  | SAMPLING DELIVERY<br>INDUSTRIAL FLYING FEMALE<br>FROM 3.5 TO 7 KW<br>SINGLE-PHASE |
|  | SAMPLING DELIVERY<br>INDUSTRIAL FLYING FEMALE<br>FROM 7 KW THREE-PHASE |
|  | SAMPLING DELIVERY<br>INDUSTRIAL FLYING FEMALE<br>UP TO 40 KW THREE-PHASE |

**NOTE:**

If the energy allocated based on your square meters plus any additional energy you purchase exceeds 3.5 kW, a 32A single- phase industrial supply socket will be provided. This remains single-phase, but must carry out the energy distribution on their own since It will not have a "domestic" power outlet.

**Inquiries:**

**Patricio Canales**

**Electrical Coordinator of EXPONAVAL**

pcanales@soltecing.cl

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# PROJECT APPROVAL PROCESS

**THE DEADLINE FOR RECEIVING PROJECTS IS OCTOBER 30TH**

- When completing the form sent by FISA, please indicate if your stand corresponds to a Special Project.
- Once this information is received, the “Project Approval” team will contact you to assist you during the approval process and request the corresponding documentation.
- The submitted background information will be reviewed and it will be communicated whether
  - the project is approved.
  - It requires observations or adjustments.
  - Additional information is required before approval.
- Only approved projects may begin construction during the Assembly period

**If your stand corresponds to a Project Special or has doubts about the process For approval, you can contact our team:**

**CONTACT**

**LILIAN QUIJADA**
lquijada@fisa.cl

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# PROJECT APPROVAL PROCESS ON THE MONDAY PLATFORM



## Step 1: Contact email

The project manager must send an email to the Fisa modulation and projects area begin the process

to



## Step 2: Initial Form

You will receive the form in your email.

Initial, where you must enter:

- Bank details for warranty refund
- Company billing information



## Step 3: Payment

Once you submit the form, you will receive an email with the payment link for the fee production and guarantee.



## Step 4: Upload documents

After payment you will receive a new email with the link to upload documents.

Select:

- Document type
- Corresponding file

*You can access the link as many times as you need to complete pending documents.

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# SECURITY

During the trade fair, perimeter security will be in place day and night, as well as security in common indoor and outdoor areas. Security within each stand is the responsibility of the exhibiting company during setup, the fair, and dismantling. For your safety and peace of mind, we recommend having a designated security guard, who can be an employee of your company or coordinated with our organization through Exhibitor Services. In either case, the exhibitor must inform the Operations department so that the security personnel can be registered. As a security measure, the exhibitor and all production company personnel, including their setup crew, must declare any personal items such as backpacks, purses, or bags at the access control point. These items may be inspected by our security company upon departure solely for the purpose of verifying ownership.

This measure also applies to bicycles and scooters.

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# RISK PREVENTION

## OBLIGATIONS UNDER THE LABOR CODE AND THE WORK ACCIDENT LAW

- Employee Employment Contracts
- Internal Hygiene and Safety Regulations Record
- Personal Protective Equipment (PPE) Delivery Records
- Information on Inherent Occupational Risks
- Procedures or Work Instructions for the Activities to Be Performed
- Certificate of Affiliation with a Workers' Compensation Insurance Provider (ISL, CCHC, IST, ACHS)
- Professional Competency Certification or Registration of SEC-Authorized Installers
- Operator Licenses
- Compliance with Health Regulations
- Other Supporting Documents



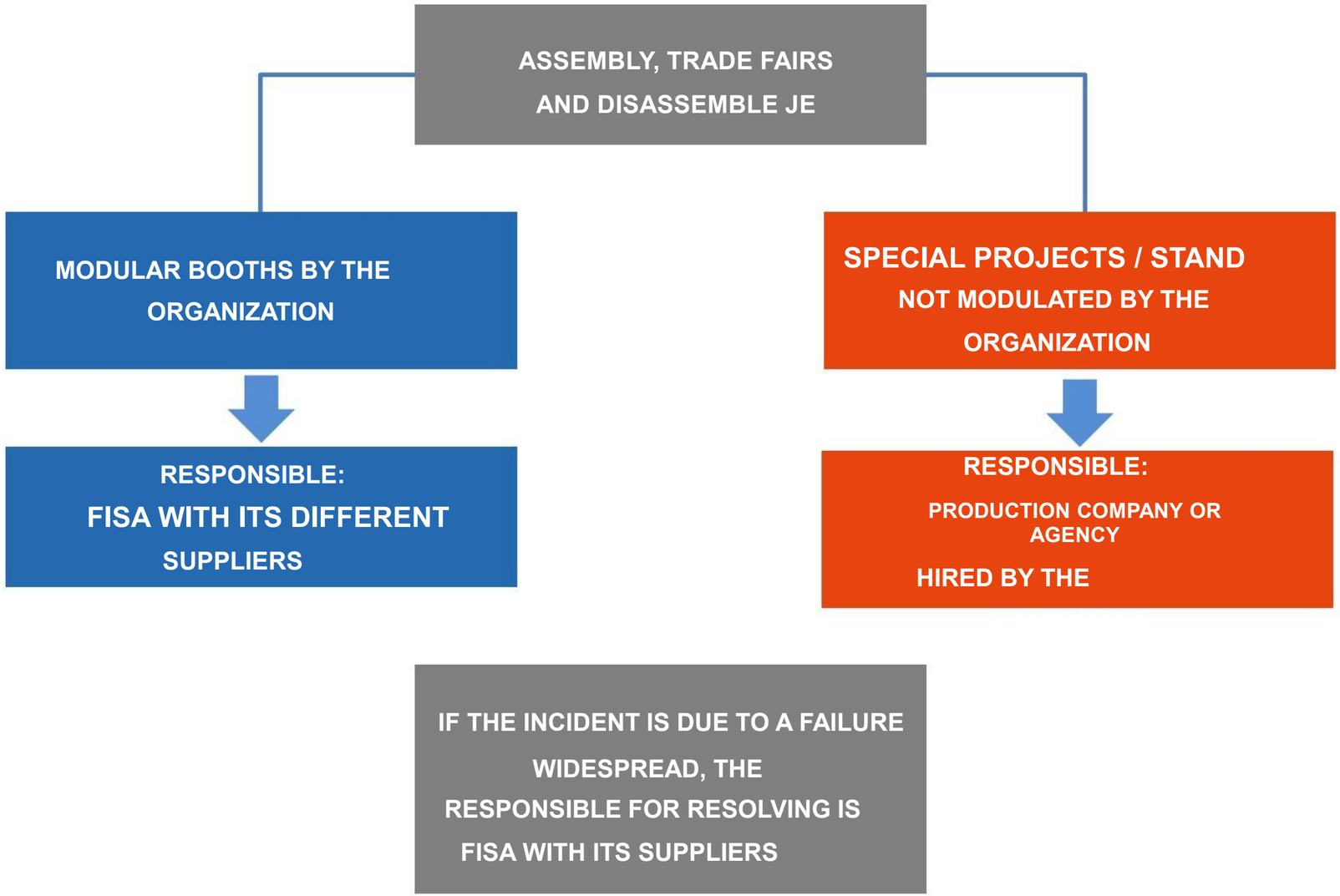

### PPE ITEMS

Requirement valid for Installers, Producers and Exhibitors within the venue (whether a modular stand or a special project).

NOTE: Failure to use protective equipment will result
in a fine.

*NOTE: The fine amount will depend on the level of danger. Individual fines start at 1 UF

# FIELD APPLICATION SCHEME



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# EXHIBITOR SERVICES

**THE EXHIBITOR SERVICE OFFICE WILL BE OPEN FROM SETUP TO THE END OF THE FAIR**

The **EXHIBITOR SERVICES OFFICE** has staff dedicated to supporting and facilitating your participation in **EXPONAVAL.** For inquiries and online requests, please write to: servicioalexpositor@fisa.cl During the fair, we will have a ticketing system available to report problems with furniture, power, and other issues.

| EXHIBITOR PORTAL | EXHIBITOR PORTAL | FISA STORE | COMPLIMENTARY ENTRANCE |
|---|---|---|---|
| REGULATION GENERAL INFORMATION | GUIDE TO EXHIBITOR | CONTRACTING SERVICES ADDITIONAL | TICKET REDEMPTION LINK (courtesy code sent to exhibitor's email) |
| CLICK HERE | CLICK HERE | CLICK HERE | CLICK HERE |

# DEADLINE ADDITIONAL SERVICES

| NOVEMBER 9th | NOVEMBER 9th |
| --- | --- |
| CATALOGUE INFO<br>BORDER | GRAPHICS -<br>ADDITIONAL ENERGY QR<br>READER<br>APP - INTERNET<br>FURNITURE<br>TE 1 |



# EXHIBITOR SERVICES

## CONTACTS


**HEAD OF EXHIBITOR SERVICE**

KAROLL FARFÁN

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+56964778561

**EXHIBITOR SERVICE ASSISTANT**

DANNAE URTUBIA

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+56 9 4240 9623

**EXHIBITOR SERVICE ASSISTANT**

CRISTOBAL VARAS

cvaras@fisa.cl

+56 9 7888 2734


## ADDITIONAL SERVICES:

Additional energy - TE1 - Internet - Graphics - Custom valance - Data reader app - Furniture

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# ACCREDITATION

## IMPORTANT INFORMATION TO COMPLETE

**The Exhibitor Accreditation Department will contact you to collect the necessary information.**

**IMPORTANT INFORMATION FOR SUCCESSFUL PARTICIPATION IN THE FAIR**

**EXHIBITOR:**

All exhibitors participating in the fair must register at the following link. Upon completion of the process, they will registration receive a QR code which they must present upon entering the venue.

CLICK HERE

**JE ASSEMBLY:**

All assembly personnel who will be in charge of setting up the stand during the period must assembly register at the following link. They will receive a QR code upon completion. the process which they must present upon entering the premises

CLICK HERE

**IMPORTANT:**

Everyone must be accredited before the assembly period to avoid problems entering the venue.

# INVITATIONS AND PARKING PASSES

**Each exhibiting company will have:**

- One parking pass per company
- 200 Complimentary Tickets per Exhibitor

**HOW WILL WE DELIVER THE COMPLIMENTARY TICKETS?**

A code valid for 200 tickets will be sent via email so you can share it with your guests.

If you wish to keep track of the people who have used it, you can request it from **Cristóbal Varas/** cvaras@fisa.cl

# FOOD SERVICES

Espacio Riesco will be the official provider and will offer a comprehensive food and beverage program across service areas operating throughout the exhibition, each with its own format and pricing.

- **Buffet Restaurant**
- **Catering services for stands**
- **Coffee Breaks**
- **Cocktails**



# EXPONAVAL APPLICATION

## DEADLINE NOVEMBER 9

Exponaval will have an application where you can consult:

• List of Exhibitors •
Interactive Map • General

Program • Congress

Important: To have your company's information appear in the application, you must submit the Catalog Form.

Contact: Francisco Calderón fcalderon@fisa.cl If you haven't completed it yet, please get in touch as soon as possible.

Deadline: November 9

# CARBON FOOTPRINT SURVEY

At FISA, we are committed to developing increasingly sustainable events. Therefore, at each of our trade fairs, we work on measuring the
Carbon Footprint, with the aim of understanding the environmental impact of our activities and identifying opportunities for improvement to reduce it in future editions.

To achieve this, your collaboration is essential, so we invite you to complete the Carbon Footprint Form, which will be sent at the end of the fair.

## WHY IS IT IMPORTANT TO COMPLETE THIS FORM?

- Helps us measure the exhibition’s environmental impact responsibly.
- Enables us to implement concrete actions to reduce our footprint in future editions.
- Contributes to FISA’s progress toward more sustainable events aligned with environmental best practices.
- Your participation demonstrates the shared commitment of organizers and exhibitors to environmental protection.

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# FINAL REMINDERS

READ CAREFULLY
GENERAL REGULATIONS
FROM THE FAIR

DATES AND SCHEDULES
SETUP, EXHIBITION, AND
DISMANTLING

SERVICE DEADLINE
BORDERS AND CATALOGUE

DEADLINE OF
APPROVAL OF
PROJECTS

PROCESS AND
TECHNICAL APPROVAL
PROJECT

POLICY CONTRACT
INSURANCE ACCORDING
TO REGULATION

COMPLIANCE WITH
STATEMENTS
IN THE REGULATIONS

PREVENTION OF
LABOR CODE

RESOLUTIONS
SANITARY

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# FINAL DEADLINES

| | | | |
|---|---|---|---|
| CATALOGUE INFORMATION<br>November 9 | BORDER<br>November 9 | GRAPHICS AND STANDS<br>November 9 | ADDITIONAL ENERGY<br>November 9 |
| QR READER APP<br>November 9 | MACHINERY ENTRY<br>November 9 | PROJECT APPROVAL PAYMENT<br>October 30 | COMPLIANCE<br>According to agreement contractual |

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# OPERATIONS TEAM



**Claudia Escobar**
General Coordination
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**Lilian Quijada**
Special Projects ,
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**Karoll Farfán**
Exhibitor Services
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**Marcelo Olivares**
Production
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**Fabián Astudillo**
Accreditation
fastudillo@fisa.cl



**Cristóbal Varas,**
Exhibitor Services ,
cvaras@fisa.cl



**Dannae Urtubia**
**Exhibitor Services**
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**Alfredo Gutiérrez,**
Coordinator ,
agutierrez@fisa.cl



**Francisco Calderón**
Catalog - Borders
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# COMMERCIAL AREA CONTACTS



**Rodrigo Bastidas,**
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**Salvador Arcaya**
Key Account Manager
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**Constanza de la Fuente**
Key Account Manager
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**Magdalena de Castro**
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mdecastro@fisa.cl

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THANK YOU FOR YOUR **ATTENDANCE**

See you at EXPONAVAL 2026

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